

NAME OF ESTABLISHMENT:
CONTACT PERSON/TITLE:
PHONE FAX EMAIL
TYPE OF ESTABLISHMENT: Office Medical Office Bank Hotel/Motel
Wholesale Store Grocery/Convenience Store Retail Store Restaurant
Educational Facility Other



GALLOWAY TOWNSHIP OFFICE OF SUSTAINABILITY
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www.gtnj.org
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www.gogreengalloway.org
https://www.facebook.com/GoGreenGalloway/

GALLOWAY TOWNSHIP GREEN BUSINESS ASSESSMENT

How Do You Rate?
Your business may already be greener than you think. Complete this checklist to determine where your business falls on the “sustainability spectrum.” There are **70** green initiatives in this assessment. If you check off **35**, you are eligible to be recognized as a **GALLOWAY GREEN BUSINESS!**

Why Should I Go Green?
Cost Savings. Reduce energy bills up to 30% by choosing Energy Star upgrades. (www.energystar.gov)
Tax Reductions. Receive tax credits and rebates for eco-minded choices. (www.njcleanenergy.com)
Competitive Advantage. Most consumers are willing to pay more for socially-responsible products/services.
Minimize Risk. Healthier workplaces report less illness when indoor air quality, etc. are addressed.



GENERAL

- ___ Promote a company culture of sustainability and train employees on environmental practices from day one
- ___ Participate in green events locally (i.e., promote your business at a green fair or farmers market, volunteer at community cleanup events, help plant trees, etc.).
- ___ Set the example for other area businesses to Go Green
- ___ Other: _____



RECYCLING

- ___ Recycle the following items:
 - ___ Cardboard
 - ___ Mixed Office Paper
 - ___ Newspaper
 - ___ Other Paper/Magazines/Junk Mail
 - ___ Glass Containers
 - ___ Aluminum Containers
 - ___ Steel Containers
 - ___ Plastic Containers
 - ___ Heavy Iron
 - ___ Non-Ferrous/Aluminum Scrap
 - ___ White Goods & Light Iron
 - ___ Anti-Freeze
 - ___ Batteries, Auto
 - ___ Tires
 - ___ Used Motor Oil
 - ___ Brush/Tree Parts
 - ___ Grass Clippings
 - ___ Leaves
 - ___ Stumps
 - ___ Consumer Electronics
 - ___ Concrete / Asphalt / Brick / Block
 - ___ Food Waste or Kitchen Grease/Oil
 - ___ Batteries, Dry Cell or Rechargeable
 - ___ Bulky Rigid Plastic
 - ___ Light bulbs
 - ___ Ink or Toner Cartridges
 - ___ Textiles
 - ___ Other: _____
- ___ Submitted a **2018** Recycling Tonnage Report to Galloway Township
- ___ Submitted a **2017** Recycling Tonnage Report to Galloway Township
- ___ Submitted a **2016** Recycling Tonnage Report to Galloway Township



PURCHASING

- ☐ Purchase copy paper with at least 30% post consumer content
- ☐ Purchase 100% recycled paper products (copy paper, napkins, paper towels, TP)
- ☐ Buy recycled and support a “closed loop” system
- ☐ Buy in bulk and reduce packaging whenever possible
- ☐ Buy locally whenever possible to reduce emissions
- ☐ Purchase Fair Trade materials whenever possible
- ☐ Purchase green, safe cleaning supplies
- ☐ Purchase reusable rather than disposable products
- ☐ Other: _____



ENERGY EFFICIENCY

- ☐ Had an ENERGY AUDIT of your building (date: _____)
- ☐ Routinely review and track utility bills
- ☐ Turn off lights and electronic equipment when not in use
- ☐ Installed solar panels
- ☐ Installed motion sensors & lighting controls
- ☐ Installed programmable thermostats to control heating & cooling
- ☐ Insulated hot water heaters and water pipes
- ☐ Purchased Energy Star equipment & appliances
- ☐ Unplug chargers when not in use
- ☐ Check and repair leaks around windows and doors
- ☐ Replaced incandescent or fluorescent bulbs with LED bulbs
- ☐ Other: _____



WATER CONSERVATION

- ☐ Offer water upon request only (food establishments)
- ☐ Check water bill for indications of leaks
- ☐ Check property for plumbing leaks and repair immediately
- ☐ Clean outdoor areas with a broom and not water to avoid runoff
- ☐ Install energy efficient toilets
- ☐ Install waterless urinals
- ☐ Install high efficiency faucet aerators
- ☐ Install reminder signs in restrooms to conserve water
- ☐ Change window cleaning schedule to “as needed”
- ☐ Other: _____



STORMWATER MANAGEMENT

- ☐ Check company vehicle(s) for oil leaks
- ☐ Keep dumpster area clean and do not allow litter to accumulate
- ☐ If there is an outdoor smoking area, provide cigarette butt containers
- ☐ Other: _____



WASTE PREVENTION

- ☐ Conduct regular waste audits to identify areas that need improvement
- ☐ Save paper by setting your printer default to two-sided copying
- ☐ Use marketing materials that require no envelope
- ☐ Go paperless and communicate via email or social media
- ☐ Recycle toner and ink cartridges
- ☐ Repurpose or donate business furniture, decor and supplies
- ☐ Use “reusable” rather than “disposable” dishware, drinkware and flatware
- ☐ Use cloth napkins and tablecloths that can be laundered
- ☐ Offer straws upon request only
- ☐ Offer plastic bags upon request only
- ☐ Offer paper bags, boxes or reusable bags for customers
- ☐ Offer biodegradable or compostable take-out containers
- ☐ Eliminate Styrofoam
- ☐ Reduce packaging waste with refillable items (soap dispensers, condiment containers), concentrated cleaning products or bulk items
- ☐ Reduce food waste by composting or donation to non-profits or local farms
- ☐ Other: _____



LANDSCAPING

- ☐ Test irrigation system regularly to ensure proper coverage
- ☐ Follow local law or area guidelines to conserve water
- ☐ Installed a Smart Metering system
- ☐ Replaced grass areas with water-efficient NATIVE shrubs
- ☐ Use natural mulches to increase water retention and prevent erosion
- ☐ Eliminated pesticides, herbicides and chemical fertilizers
- ☐ Opted for natural pest approach like Integrated Pest Management (IPM)
- ☐ Use permeable paving
- ☐ Installed a rain barrel or cistern to collect water for supplemental irrigation
- ☐ Installed a rain garden in an area where runoff occurs
- ☐ Other: _____



TRANSPORTATION/AIR QUALITY

- ☐ Encourage/provide incentives for employees to ride bikes and provide secure storage
- ☐ Encourage/provide incentives for employees to car pool or use mass transit
- ☐ Replace company vehicles with fuel efficient, hybrid or electric vehicles
- ☐ Provide preferred parking for alternative fuel and carpool vehicles
- ☐ Maintain efficiency of company vehicle(s) through regular maintenance schedules
- ☐ Institute a no idling policy on your business property
- ☐ Utilize email, teleconferencing and videoconferencing to avoid unnecessary travel
- ☐ Other: _____